



NEWPORT YACHT CLUB STONEY CREEK
711 North Service Road, Stoney Creek, ON L8E 4Z5
905-643-0195

SPILL CONTINGENCY PLAN

Definition of a Spill:

“spill” means a discharge of a pollutant,

1. Into the natural environment
2. From or out of a structure, vessel or other container
3. That is abnormal in quality or quantity in light of the circumstances of the discharge

Spill Reporting Requirements

Any person causing or aware of the spill shall report immediately to:

1. Ministry of Environment, Conservation and Parks – Spills Action Centre – 1-800-268-6060
2. City of Hamilton Spills Reporting Line – 905-540-5188
3. The owner of the spilled material and person responsible for the spilled material
4. People causing the spill should do everything possible to contain the spill, protect the health and safety of the public/members/homeowners, minimize property damage, protect the environment, clean up the spill and restore the affected area to its condition prior to the spill.

Emergency Phone Numbers

Company Contact:

- Commodore, Zena Thomas 289-253-7731

- Property Manager, Mark Thomas 905-971-9246
- Director of On Water, Nigel Reed 905-467-2766

Ministry of the Environment, Conservation and Parks – Spills Action Centre – 1-800-268-6060

Municipality (City of Hamilton Spill Reporting Line): 905-540-5188

Ambulance: 911 – 905-540-5782

Fire Department: 911

Police: 911 – 905-546-4925

Hospital (Hamilton General): 905-521-2100

Poison Control Centres: 1-800-268-9017

Ontario Hydro: 1-800-434-9017

Additional Information

The safety of people, our members and homeowners are a prime concern. Before any action, you need to do a quick assessment of the situation to find the source of the spill and identify if there is an immediate danger within the marina. Appropriate PPE should be put on immediately if needed. A spill kit accompanied with appropriate PPE should be stored in a centralized location that is within ready access to the spill.

Location of Spill Contingency Plan: Clubhouse bulletin Board and website

Location of Spill Kits: Container (for larger items) and clubhouse (for smaller items) (place to be determined)

If a spill occurs, the following steps should be taken:

1. Immediately stop the flow of the spill

Identify where it is coming from.

Notify dredging team or boat/vessel owner depending on the equipment. If from a City Overflow, notify the City Spills Action Team. Act quickly.

Shut off any pumps, equipment, bilges or close valves if applicable

2. Notify appropriate people in the vicinity.

Sound alarm if applicable

Only allow authorized members/staff to address the spill

Understand what the component of the spill is and any dangers that could be present (i.e., flammability)

Provide appropriate PPE of needed

Avoid contact with eyes, skin, clothing, shoes, etc

3. Contain the spill:

Act promptly

Block off other areas of marina if not an in-water spill

Surround spilled material with booms or commercial absorbents, earth, kitty litter, peat, straw or sand (depending on where the spill is)

Use a liquid type recovery vacuum if needed and safe to do so

4. Obtain assistance if/as needed

Board of Directors and Harbormaster should be notified immediately

Notify fire/police/public works/City/contractors depending on what the spill is.

5. Notify applicable Government Agencies

Prompt notifications are required especially for spills that have entered or may enter receiving water or sewers

Report all spills to Ministry of Environment, Conservation and Parks Spills Action Centre – 1-800-268-8080 and City of Hamilton Spill Reporting Line 905-540-5188

Spills to marina waters require contact to Environment Canada 905-312-0900

Spills to water bodies with fish or spills on or adjacent to First Nations land require contact with Environment and the emergency program office

For all other spills, contact the provincial emergency program office

6. Commence recovery, cleanup and restoration action:

Recover spill with booms and vacuum systems and contain recovered liquid for re-use if safe to do so, or dispose of through appropriate channels

Use inert absorbent to complete cleanup

Carry out cleanup and disposal in consultation with provincial and federal regulatory personnel

Specific to the Dredging Machine

1) Check for evidence of oil on water daily - if there is evidence, immediately deploy oil absorbent containment booms and oil only absorbent pads. Contain dredging machine. Then determine source and repair

- 2) check oil levels on engine and gearbox dip sticks
- 3) check oil level in hydraulic fluid tank sight gauge to ensure no loss is evident
- 4) lubricate all grease fittings and wipe excess grease with paper towels or absorbent cloths

Education & Communication

Always act responsibly.

Communicate immediately with any Newport members or homeowners affected by the spill

Remind our members not to discharge oily residue from their bilge in to the marina water.

Recommend to members to keep absorbent socks or sheets on their boats to contain any spill.

Educate – work with local authorities to create educational sessions for members

Encourage open communication from members back to the Board should they observe irresponsible action within the marina.

Continue to communicate and re-enforce our no gassing policy in the marina.

***Reviewed and Approved by the Board of Directors
July 1, 2022***