

**NEWPORT YACHT CLUB
Stoney Creek INC**

**Minutes
September 25, 2018
Stoney Creek Town Hall**

Call to Order:

Commodore Michael Rushton called the meeting to order at 6:32 PM.
In addition to the Commodore, the following Board Members were present:

Wes Cox.	Terry Hughes by phone
Doug Greenaway	Janet Womack
Jeff Hansford	

1. **Regrets:** Nigel Reed
2. **Additions/Approval of Agenda:**
 1. Add PWC Policy -has this been Published as agreed prior to next season?
 2. Boating Rates
 3. Issues for new Director of Property Wes Cox
 4. Racing Discussions deferred

Motion to approve the Agenda as amended was proposed, seconded and carried.

3. Approval of Minutes:

Minutes of the August 2nd, August 23rd and September 5th, 2018 Board Meetings were reviewed by all present.

Motion to approve the Minutes was proposed, seconded and carried

Motion to accept September 15, 2018

Motion to approve the Minutes was proposed, seconded and carried

4. Business Arising from the Minutes:

Dredging – The Commodore, Secretary-Treasurer, Harbour Master and On-water Director held a telecom meeting with Steve (Tugs-R-Us?) A competing company claimed they could do the dredging in December, but questions raised about capability. Steve proposed to stage necessary equipment over the winter to be ready to start in March/April. Total cost may be as high as \$160,000 which will be \$60,000 over budget to do a complete job. This includes moving some rock to the end of the break wall. We will probably need a Permit to Extend the break wall to get the work completed. Water temperature will be the controlling factor. A presentation on the dredging plan will be made at the next A.G.M. It has been reported that Fifty Point Marina is not satisfied with the work performed by Ontario Dredging.

Code of Conduct - the present code was reviewed and will be sent to the Board members prior to the next meeting. Dog issues and will need to be worked on.

Sticker System - will be implemented for boats next year to identify boats in the harbour owned by paid up members.

50 Amp Service - Members needing 50 Amp. service will be required to pay for the upgraded receptacles as all 50 Amp cruising boats must carry adapters.

Advance Deposits and Monthly Payment Systems - Treasurer will review how advance deposits and monthly payment systems will work and present to the Board at the next meeting for review and approval.

Invoices - for 2019 Season will be sent out Oct 15, 2018 with a follow up reminder in Jan/Feb 2019.

Credit Cards and Spending Limits Discussions – Deferred

Dock Relocation- deferred until more dockage is needed.

Gavin Ruble - Commodore sent letter of thanks re telephone system on July 4, 2018

A letter requesting special docking requirements for a large boat was received by Commodore July 9, 2018. Member has accepted the offer to swap EMR W66 for W1 effective 2019 season and will pay Patron rate for additional footage on W2 if operationally required. He will also look at using mooring ring on entrance break wall.

Jewitt Letter - Deferred to next meeting.

Email to New Member Buddies - System worked well this year and will be continued by Membership team in 2019 season.

5. Treasurer's Report:

Financials - Raw financials will be ready by end September.

Report - Income is up 5.8% year over year while expenses have decreased 4%. Profit year to date is \$104,000 even though we have lost some boats and we are paying about \$3,000 for boats that had to move to Fifty Point due to reduced water levels. We are expecting actual profit to be around \$50,000 by the end of the fiscal year. Social activities provided about \$15,000 this year.

Budget Process - Sue Reed will update budget from last year with actual figures from 2018.

Cash Flow- Treasurer will provide list of delinquents. Treasurer will also complete a "Cash Flow Forecast" from now till next season opening.

6. Standing Committee Reports:

Membership - Report attached.

Property - New Chair Person Wes Cox was introduced.

The following tasks will need to be completed:

- Much good work was done this year by Property team, areas that need more attention are dredging, repairs to Neptune Lighting and Harbour weed control did not get done this season, these are high priorities to plan for next year
- identify a reliable person to spray the weeds in the harbor, late June
- Fix agitators to keep the harbour clean in 4 dead corners
- Run a 120V line to Neptune for light in spring – find an immediate fix if possible, Don bought another unit off the internet as a back-up
- We want a bin for recycling in addition to a bin for garbage, next year project or integrate into the development plan
- Sign at entrance to the harbour needs updating over winter with about 1 foot high font to be visible from a boat – Our Burgee – Club Name – Phone number & Chanel 68 – nothing else is needed from the water side
- Wes to provide an estimate of storage space required for storage shed to store maintenance equipment. Needed for Building Committee.
- Immediate follow-up prior to the AGM - Find an off-site location nearby for boat launching prep and winterizing, to assist members
- We will store boats in the parking lot this winter. Stored boats will be tagged once payment made.
- Water will be turned off at the docks on October 15 for the season.

Marketing:

Member Hand Book - is in progress.

Website needs to be updated.

Newsletter is due out this week.

Santa Clause Parade - City wants to charge \$500 to go in the parade. Therefore no participation this year.

Social:

Commodores Ball will take place on December 8, 2018 at the Olympia Banquet Center. One hundred tickets will be available at \$45.00 per ticket.

On Water:

Email report attached. Discussion deferred. A meeting will be scheduled with Racing team leader. We have 11 racers sailing under our flag but only two or three of them will be in harbour for the 2019 season. Further discussion deferred.

7. New Business:

Election information has been published. Membership Chairman's successor was discussed. Zena Thomas is running for Membership Chair only.

Others who say they will be standing for election are: Peter Belanger for Treasurer. A consensus of the Board present feel An Officer of the Day program will be needed to help but the Harbour Master to ensure full coverage should report to On Water Chair Person.

Motion made that the position of Harbour Master will report to the On Water Director. If a "dock hand" is hired, he/she will report to the Property Director.

Motion was proposed, seconded and carried

Annual General Meeting - Notice to Membership has been sent out for AGM on November 15, 2018. Nominations close October 21.

Club House Negotiations -

Motion made that Commodore and Treasurer will meet with the Developer on Wednesday evening to address four key concerns:

1. No loss of boating season.
2. Ensure new electrical service is up and running as one of the first items of site development.
3. Details on quality of build, wheelchair access to second floor - concrete or high load bearing second floor, steel roof?
4. Process of budget adjustment related to revenue of the Condo Development.

Motion was proposed, seconded and carried

Beach Property Encroachment - Deferred

8. Next Meeting Date: October 9, 2018 at 6:30 in Town Hall.

9. Adjournment: The Meeting was adjourned at 9:00 PM.