

# NEWPORT YACHT CLUB

## Stoney Creek INC

### Minutes

May 29, 2017

Saltfleet Room, Stoney Creek Town Hall

#### **Call to Order:**

Acting Commodore Michael Rushton called the meeting to order at 6:08 PM. In addition to the Acting Commodore, the following Board Members were present:

Dean Cole

Brian Goodbrand

Terence Hughes

Michael VanderVaart

Janet Womack

**1. Regrets:** Commodore Barry Stringfellow

#### **2. Additions / Approval of Agenda**

Bollard Offer and Member Communications added to New Business. Motion to approve the agenda, seconded and carried.

#### **3. Approval of Minutes:**

Minutes of the April 24, 2017 Board Meeting were reviewed by all present. Motion to accept the Minutes proposed, seconded and carried.

#### **4. Business Arising from the Minutes:**

- **Summer Trailer Storage**- A member was setting this up but has been away this month. No money collected yet. The Treasurer was directed to send out invoices to the owners of trailers parked in the parking lot – the VC Property to provide a list of boat trailer owners names for the Treasurer to invoice.

- **Spill Kit Update** – The V.C. Property advised fire extinguishers need to be replaced or recertified. Mike Vandervaart to provide name of a company to re-certify

- **Mandatory Volunteer Hours** – Consensus was Boaters should be asked to do a minimum 8 hours, Social Members volunteering would be optional. a letter to be prepared to forward to members showing the number of volunteer hours required in other clubs, a list of tasks to call for volunteering and asking members to volunteer. If insufficient volunteers this year, volunteer hours will be made mandatory for 2018 with financial penalties for not volunteering (\$200). All BoD members to review tasks needing volunteers and build on the list started and email back

**Motion** proposed, seconded and carried that names of all volunteers should be published and listed on the Bulletin Boards, with sign up space for tasks still needing volunteers

## **5. Treasurer's Report:**

The following documents were tabled by the Treasurer: Balance Sheet Comparison with Prior Year to April 30, 2017; Profit and Loss Comparison to previous year from Oct 2016 to April 2017 (attached). The Treasurer commented "You will notice good news in many places as you read the statements. A few unusual items you may note: The legal bills are \$7900 YTD over this time last year. This is all from the repayment of the old loans – their lawyer bills plus our lawyer bills and the arranging of the security for the TD Bank. In addition, you will see a \$2000 increase in Bank fees over prior year – this is a \$2000 Commercial appraisal of our property required by the TD as security on the loan. Third you will see that the dredging expense is not in the April statement this year but it was in April last year – it was paid in May this year."

Accounts Receivable were reviewed and the Club is in good financial shape despite Social revenue being down YTD.

**Electrical Repairs** – The electrical issues caused by the higher than normal water levels have been temporarily resolved. The VC Property advised we will need a qualified Electrician to assess and possibly replace some of the electrical cables on the board walk ends of the floating docks in the Fall. Further discussion deferred till the Fall.

**Club House Committee** – Committee Chair is Shirley Rushton and 4<sup>th</sup> meeting of this committee will be held May 31, 2017. Michael Rushton presented the Committee's recommendations for the new Club House, including a site plan and proposing to erect a 50' X 80' one story steel building with the goal being to have

the building “weather tight” by December and bathrooms and occupancy permit by April 2018. (Proposal attached).

**Motion** proposed, seconded and carried that the Club House Committee be authorized to spend up to \$20,000 for preparation of reports and documents needed for a Building Permit.

The artists concept drawings will be displayed at the “Opening Party”. Volunteer Sign-up sheets will be in the Club House for those Members able to help with the construction as the building tasks become more defined and scheduled.

## **6. Standing Committee Reports**

### **a. Membership:**

**Status Report** tabled (attached). We are up over \$16,000 over last year with a net increase of 10 boats in the harbour. (Lost 9 but gained 19). Membership Chairman advised he is continuing to have discussions with five potential members.

**Dock Management** - He also advised he is having dock management issues with some members moving their boats to different slips without notifying him. The Dock Master will be directed to conduct a slip inventory to determine which boats are in the wrong slips. The BoD had previously made the policy decision that a boat must fit the dock to make the best possible usage of available docks. (i.e. Putting a 14’ boat on a 30 ft dock is not appropriate.)

**Fees and Dues for 2018** – To be reviewed at next meeting.

**Newsletter** – discussion regarding distribution problems. Membership Chairman will be reviewing the “Mail Chimp” reports to attempt to determine the cause of the distribution issue.

**Web Site** – We have been advised Lynn will be retiring from management of the web site. We are looking for someone to take on this responsibility.

**Fob Update** – So far only two fobs have been returned by former members.

**Refunds for Early Departure** – deferred

### **b. Property:**

**High Water** - The VC Property advised the most pressing issue is Member Safety due to the issues presented by the current high water level. We are within inches of the maximum water level before we must shut down the electricity to the pedestals. We need to be able to turn off the power. Boaters will be advised to

prepare their boats for the possibility of power being turned off to prevent an electrocution hazard.

**Channel Markers** – The anchors for the existing markers cannot be dragged into position. Therefore two new anchors and buoys will be installed next week.

**Board Walk Lights** –Six lights were repaired last week and the rest of the non-functioning lights will be repaired as soon as possible.

**Plumbing Fixture Hazard** has been identified on W34. Discussion on best way to protect it or remove it.

**Decking Replacement** – If members wish to replace the decking on their docks, they must discuss this with the VC Property to determine best practices.

### **c. Marketing**

**Open House** – Scheduled for June 10, 2017. Marketing will try to determine which boats are “for sale” and attempt to promote them.

**New Members** – will be introduced at the Opening Party to encourage all members to give them a warm welcome.

**Parking Lot Sail Boat Update** – Signage has been ordered. VC Property will be developing a plan to mount the sail boat on four pylons/posts in the south east corner of the parking area for maximum visibility on the North Service Road and QEW.

**Welcome Package** – The BoD directed their home phone numbers be included in the package.

**d. SOCIAL** – No report

### **e. ON WATER ACTIVITY**

**Found** – Orange mark with a light on it was found by the Club Sail Boat Racers.

**P.H.R.F. Certification** has been renewed.

**Reciprocals** – Cruisers should be advised in the Newsletter to call ahead to other clubs as high water has severely restricted the availability of dockage in many clubs on Lake Ontario. There will probably be very limited cruising opportunities until August.

**G.H.Y.R.A.** – Due to the high water levels, the organizers have advised they would like to spend two nights at Newport. The suggestion was made that another club should host the second night at Newport to ease the workload of our volunteers.

## **ACTION**

### **7. New Business:**

**Dock Master Duties** – An offer has been received from Member Paul Nicholls to take over dock master duties in the absence of the Dock Master. Offer accepted.

**Mr. Bollard** – Deferred to next meeting.

**8. Next Meeting Date:** Monday June 26 at the home of Terence Hughes.

**9. Adjournment:** The Meeting was adjourned at 9:00 P.M.